

**Wire Transfer Request  
Domestic**

**Amount:** \_\_\_\_\_

\$20.00 Fee

**Wire From:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State & Zip)

\_\_\_\_\_  
(Account Number)

\_\_\_\_\_  
(Tax ID Number)

**Correspondent Bank:**

\_\_\_\_\_  
(Bank Name)

\_\_\_\_\_  
(Routing Number)(ABA)

**Beneficiary Bank:**

\_\_\_\_\_  
(Bank Name)

\_\_\_\_\_  
(Account Number)

**Final Credit To:**

\_\_\_\_\_  
(Customer Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State & Zip)

\_\_\_\_\_  
(Account Number)

*I am an authorized signer, or otherwise have authority to act, on the account identified above. I attest that the information above is true and correct.*

**Wire Transfer Requested by:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Time** \_\_\_\_\_

**Complete if amount is over \$3,000**

NOTE: If above account has multiple owners, list additional owners below and maintain this record for each account owner named:

- All necessary information has been collected.
- The payment order for this transaction is attached or other retrievable:  Attached  Location: Wire file
- Any oral or written payment instructions are attached or other retrievable:  Attached  Location: Wire file
- This record will be filed for retrieval by name and account number; Separate records will be retrievable for each owner named on the account (if any).
- Payment order accepted/proceeds disbursed.

Notes: \_\_\_\_\_

Prepared By: \_\_\_\_\_